



## **TRIP & TRAVEL NOTES**

**2014**

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**Many of our clients enquire about gratuities for staff ... this works the same as in the USA, gratuities are appropriate and greatly appreciated by lodge staff and your guide.**

# CHECKLIST FOR YOUR HUNTING TRIP

- **Completed Firearms Permit for New Zealand Police**  
If your baggage is missing upon arrival at Auckland International Airport it is CRITICAL that you still take the permit and clear your firearms with the police so that your firearms may be forward on to Alpine Hunting. You should have filled out an **online application** for the New Zealand Police at least 10 days before you arrive in New Zealand. Bring the original copy with you to New Zealand. For a list of approved firearms and further information, go to [www.police.govt.nz](http://www.police.govt.nz)
- **Passport, itinerary and airline tickets**
- **Alpine Hunting contact numbers:**  
From US: 1888 891 0526  
Within New Zealand: 06 388 1344 or 0800 891 1344
- **Minimum \$60 New Zealand currency**  
NZ\$25 firearms permit. US dollars may be exchanged at your bank or on arrival at Auckland International Airport at a Travelex store.
- **Name and full address details of your US Taxidermist and your US Customs Broker**
- **Cash, travellers checks or personal check**  
For hunt balance (no credit cards)
- **Visa or MasterCard**  
For costs and preparation of trophies and shipping
- **Driver's License**  
If hiring a car within New Zealand
- **Hunting Boots**  
Must be **CLEAN** to enter New Zealand due to strict agricultural laws. Remove any dirt throughout before travelling/packing.

It is also advised to obtain form 4457 from US Customs before you depart the US to ensure a problem free re-entry to the US with any firearms and other valuable items. This can be done at your US point of departure or else obtains from [www.customs.ustreas.gov](http://www.customs.ustreas.gov)

## SUGGESTED CLOTHING LIST

- 1 pair sturdy walking boots, preferably with heels
- 1 warm windproof jacket
- 1 shower proof jacket
- 1 sweater
- 2 hunting shirts
- 2 pair hunting pants
- 1 hat
- 1 pair gloves
- 2 pair hunting socks
- May/June/July please also include thermal underwear
- Camera
- Binoculars
- Casual clothes for evenings in lodge
- Sunglasses
- Face paint if you are a bow hunter
- Video camera if you wish to have hunt footage (guides are willing to film on your camera, however guides own video footage will not be copied or provided for hunters)
- Bathing suits for the Jacuzzi
- Hairdryers, curling irons and straighteners are provided at the lodge for the ladies

Please remember that excess baggage can be expensive and is difficult to travel with so don't over pack! The internal allowance within New Zealand if you are travelling around after your hunt is just 44 lbs, and our airlines are strict with excess baggage charges. We have a full laundry service available daily at our lodge, so you will not need different clothes for every day.

**Alpine Hunting has top quality New Zealand made hunting jackets, pants and shirts available for sale at the lodge!**

# AIRPORT TRAVEL AND ARRIVAL PROCEDURE

Today, speak to any seasoned traveller and you will know that airplane travel is the most difficult and sometimes trying aspect of any journey. Customer service appears to be an unknown term in the airlines dictionary. And furthermore, it is slightly more complicated when flying with a checked firearm. (But only in the sense that it is very difficult to obtain accurate and reliable information on checking firearms) However, if you are knowledgeable of the general requirements, you should have no problem with the process. We take the time here to offer you some basic incite to making the journey to New Zealand from home.

1. Make sure the airline reservation has a not on your reservation that you will be checking a firearm(s) and ammunition, at time of booking or two weeks in advance.
2. Try to obtain the airline's (each airline used on your travel) firearm baggage check requirement – they normally state simply that the firearm is to be unloaded and checked in an airline suitable or approved case, with ammunition checked separately. Keep a copy with your travel documents and reference it if the agent is not sure of their own policy. Be 'helpful' if you can.
3. If the rifle is a bolt action, remove the bolt, and place it in the firearm case – an old sock works well, but do not put it in any other check-in bag.
4. Your ammunition should be limited to 40 – 60 rounds. The FAA limit is actually 5kgs, about 10lbs. Pack your ammo in the factory boxes, or use ONLY packaging designed specifically for ammo, and keep all in a container of some type so it they ask to see it, and weight I, it is easy for you to find in your luggage. I use a soft 6 pack cooler case which is perfect in shape and size. Also, do not put the ammo in with the rifle case. (FAA and TSA actually state that this is not a requirement, but the airline typically does).
5. All miscellaneous firearm parts – magazines, slings, scopes, cleaning kits, ANYTHING that looks like a part of used on a firearm, place in your checked rifle case as well. Also knives and other weapon type things (I had camo duct tape cause and issue in Canada once!). If in doubt, check it.
6. Aim to arrive at the airport 3 hours minimum before departure. Go to the check in desk and advise the agent immediately that you have a firearms(s) and ammo to check, and you may even state that it should be noted on your reservation record.
7. You will be asked to sign a card which states the firearm is unloaded, and then you will place it in the case. They do not ask to see or handle the firearm. Do not forget to lock the case!

8. After you have checked in and received your boarding passes, tell the agent you will stay near the desk and in 15 minutes or so, ask the agent if the firearm went through TSA screening ok. (On one occasion, they called me in the airport and I had to exit security and they brought the case back to me to be opened and re-screened).
9. When you are confident it is cleared, proceed through security and head to your gate as normal.

### **ARRIVAL IN AUCKLAND**

Your firearm should be checked all the way through your itinerary; however you will need to obtain your NZ Firearms permit and clear NZ customs in Auckland, before checking in for your domestic flight from Auckland to Palmerston North. So here is this routine...

1. Enter passport control on arrival – they will typically ask you why you are visiting New Zealand and for how long. Simple and truthful answers are the only way to go.
2. Proceed to the baggage claim and on the arrival carousel pick up your check bag (not firearm case). Use a cart – it's free!
3. Proceed to the Police desk, directly opposite the carousel, where your firearm case will be brought from the plane (it should not be on the carousel).
4. Present your Firearm Application form to the officer – the one you have applied for online as per our instructions. They will recover your file and then ask you to open the case to verify the Serial No., stamp your permit, and collect their NZ\$25 fee.
5. With the permit now clear and in hand, proceed to NZX Customs, provide them with your customs arrival form and your cleared NZ Firearms permit.
6. Once you have cleared customs, you will exit International arrivals and you then need to proceed to the Air New Zealand Domestic Terminal.

The Domestic Terminal is about a 15 minute walk or transfer ride from the International Terminal. I suggest that you walk to the Domestic Terminal. You simply follow the blue painted line on the walkway and it will lead you to the Domestic Terminal. If the weather is crummy, you can take a free bus. Just ask.

At the Domestic check-in for your flight from Auckland to Palmerston North, you will recheck your bags onto your flight and obtain your boarding pass as well. This should be a simple process, as you have already arrived in New Zealand and now just travelling onwards. Grab yourself a coffee or a light bite to eat and relax. The hard part is over!

# USA RETURN WITH A FIREARM

**Just as importantly, is your USA Customs clearance of your firearm on your return trip home.**

It is essential that you obtain the USA Customs form 4457 for the firearm(s) you bring into New Zealand. This form must be completed and signed/stamped by a US Customs Officer before your departure from the United States. Customs is interested in where you purchased the firearm for tax purposes. On the Form 4457, list not only the firearm details – make, model, caliber and serial number, but also the scope details – make, model and serial number.

You can obtain more information regarding USA customs regulations on firearms using the following website link:

<http://www.cbp.gov/xp/cgov/travel/clearing/>

A list of all the USA Ports of Entry, by State, can be found on the following website link:

<http://www.cbp.gov/xp/cgov/toolbox/contacts/ports/>

# HOTEL ACCOMMODATION

Depending on your final arrival/departure destinations, likely Auckland or Palmerston North, you will need accommodation after or before your flights. Detailed below are some suggestions in both Auckland and Palmerston North. These are a few of the Hotels we recommend our clients use during their trip.

## **AUCKLAND**

Taxi and shuttle ranks are located outside the arrivals area (door 8) at the Auckland International Terminal and outside the luggage collection area (door 4) at the Domestic Terminal. You can just turn up at the terminal ranks – taxis and shuttles are always available. Indicative fares from the airport into the city is between NZ\$60 – NZ\$80 one-way for a taxi and shuttles (NZ\$33 for one person plus \$8 for each extra person together in the same group). The trip into the city takes about 45 minutes (depending on traffic).

### **Rydges Auckland, Cnr Federal & Kingston Streets, Auckland**

A refreshing haven from the bustle of downtown Auckland, Rydges Auckland has the heart of the city at its front door. The hotel's close proximity to the centre of the city make it ideal for both business and leisure, with the Casino and the Viaduct's thriving bars and restaurants just a short walk away. All rooms enjoy views of the inner city, while some enjoy sweeping views of the Auckland Harbour Bridge.

**ROOM RATES:** NZ\$120 - NZ\$220

**PHONE:** 0064 9 375 5900

**EMAIL:** [reservations\\_rydges@rydges.com](mailto:reservations_rydges@rydges.com)

**WEBSITE:** [www.rydges.com/hotel/0/RZAUCK/Rydges-Auckland.htm](http://www.rydges.com/hotel/0/RZAUCK/Rydges-Auckland.htm)

### **City Central Hotel, Corner Albert & Wellesley St. Auckland**

Located in the heart of Auckland City, within walking distance of the Sky City Casino/Convention Centre, Aotearoa Convention/Entertainment Centre, Crown Plaza Convention Centre, St James/Civic Theatres, Water Front, Museums/Art Galleries, Universities, and all major public transport centres. Ideal for the cost conscious traveller, City Central caters for both business and holiday guests. There is an in-house cafe is open for breakfast 7 days a week for both hotel guests and casual diners. Charge back facilities are available at a number of popular restaurants located within walking distance for both lunch and dinner.

**ROOM RATES:** NZ\$99 - NZ\$160

**PHONE:** 0064 9 307 3388

**EMAIL:** [cchotel@ihug.co.nz](mailto:cchotel@ihug.co.nz)

**WEBSITE:** [www.citycentralhotel.co.nz](http://www.citycentralhotel.co.nz)

## **PALMERSTON NORTH**

If, however you are arriving in Palmerston North a day before your hunt starts, we will collect you from your hotel on the morning of your hunt. The taxi cab ride from the airport to the CBD is approximately NZ\$15 and takes about 10 minutes.

### **Hotel Coachman, 140 Fitzherbert Avenue, Palmerston North**

Located only moments from the city centre and five minutes from Massey University, this boutique, colonial style hotel is close to many cultural and sporting activities. Hotel Coachman Palmerston North has a reputation for highly attentive staff and refreshing, down to earth service. From the moment you arrive at Hotel Coachman Palmerston North you will experience the warmth and genuine hospitality that has become the hallmark of this hotel. 2 Restaurants, 12, bars.

**ROOM RATES:** \$90 - \$290

**PHONE:** 06 356 5065

**EMAIL:** [res@coachman.co.nz](mailto:res@coachman.co.nz)

**WEBSITE:** [www.coachman.co.nz](http://www.coachman.co.nz)

**Make sure you mention you are an Alpine Hunting Client, you will get the best rate of the day!**

### **Travelodge, 175 Cuba Street, Palmerston North**

Situated in the town centre, Travelodge Palmerston North is just a few minutes' walk from lively cafes, shops, theatres, art galleries, the museum and the convention centre. This 4 star hotel incorporates a beautiful 3 storey heritage building, built in 1927, and features 85 rooms with modern facilities and conference rooms for up to 400 people. The onsite restaurant, Nosh features a pacific-rim a la carte dinner menu with an international buffet available on Friday & Saturday evenings. Nosh offers full buffet breakfast daily.

**ROOM RATES:** From \$150

**PHONE:** 0064 6 3555 895

**EMAIL:** [tpmr@travelodge.co.nz](mailto:tpmr@travelodge.co.nz)

**WEBSITE:** [www.travelodge.com.au/locations/](http://www.travelodge.com.au/locations/)

If you have booked a pre-hunt tour with us, you will be picked up by one of the team at the Auckland International Airport when you arrive. All we need is your flight number so we can be there to meet you, and we'll take care of the rest!



# AIRLINE TRAVEL, HOTEL AND TRIP PLANNING

We recommend that you start making your hotel and airline flight reservations 7 – 9 months in advance of your trip, as the most economic travel and accommodation can be hard to book at specific times during the season, if left at short notice. However, you may want to wait until at least October/November, in an attempt to book around the high USA travel/booking season.

When you contact the travel agent, you must keep in mind, that when travelling to New Zealand, you will 'lose' a day getting here. For example, if you depart the States on the 10<sup>th</sup>, you will arrive in New Zealand on the 12<sup>th</sup>. And in regards to your return trip – if you depart New Zealand on the 20<sup>th</sup>, you will arrive back in the States on the 20<sup>th</sup>. Furthermore, we recommend that you arrive in Auckland at least one (1) day before the start date of your hunt. This allows you to relax from your journey and adjust to the climate and time changes, and also not rush into your hunting.

Kit Shultz from Esplanade Travel in Chicago is an expert and making thorough and efficient flight and tour plans. She can be contacted on [kit@esplanadetravel.com](mailto:kit@esplanadetravel.com) or 1 800 628 4893.

# NZ Trophy Processing Ltd

359 Newbury Line, RD 8, Palmerston North, New Zealand. Telephone +64 6 322 1943,

Email: [nztrophyprocessingltd@vodafone.co.nz](mailto:nztrophyprocessingltd@vodafone.co.nz)



## Hunting Trophy Transport from New Zealand to U.S.A.

The following information is to help you understand the processes and requirements that will assist us to arrange the safe transport of your personal hunting trophies from New Zealand to you in the USA.

When you have finished your hunt with Alpine Hunting, your Guide will help you fill in the job sheet before you depart the Lodge. It should have your full physical address phone and facsimile numbers and email address. Also the contact phone, fax and email addresses of any taxidermist, Fur Dressing Company or Customs Broker that may be involved in the shipping process. You can also provide your credit card number which will be kept secure and means you won't have to email it at a later date.

NOTE: If you have TAGS which have been produced by your taxidermist in the USA with this information on, please ensure all information is up to date.

Please organise your own insurance if you feel this is necessary as once these items leave our premises we are not responsible for this. In New Zealand the insurance purchased to cover trophies in transit is referred to as CARGO OPEN or MARINE INSURANCE POLICY whether SEA or AIRFREIGHT is used. If you would like us to take care of this we can get you a quote.

We will arrange and present all necessary documentation at point of export in New Zealand, however you will be requested by other US government agencies to supply further information once your items have arrived in the USA.

When the crate is completed and is ready to be shipped, we will contact you and provide you with an invoice which will include all work done by us – Trophy preparation, crating, documentation, and any credit card fees.

At this stage will also give you the crate size, copies of Certificate of Export and Commercial Invoice and a quote from NZ to the closest US Fish & Wildlife port of entry to your nominated delivery address (both Seafreight and Airfreight). The quote will include documentation, security fees, cartage and handling fees. The freight quoted is to your nearest U.S. Fish & Wildlife or equivalent location. **This does not include customs clearance fees and local charges, which are payable by you. You need to deal directly with whichever shipping option you choose to go with from here on.** Any charges incurred in the clearance, handling and subsequent delivery within the USA, is the hunter's care and is in addition to the shipping cost.

*(IATA and Airline regulations stipulate that 1 cubic meter is equivalent to 167 kilograms (368 pounds). Airlines charge freight on actual or volumetric weight, whichever is greater).*

### **DESIGNATED PORTS FOR WILDLIFE**

Wildlife must be imported/exported through a designated port or as authorized by an Exception to Designated Port permit.

Los Angeles	San Francisco	Honolulu	Louisville
Anchorage	Seattle	Portland	Memphis
Chicago	Dallas/FW	Atlanta	
New Orleans	Boston	Baltimore	
New York	Miami	Houston	

### **CUSTOMS BROKERS**

You, or your taxidermist/fur dressing company, may have a customs broker within the USA. These agents will clear your animal trophies through US Customs and US Fish & Wildlife on your behalf and will also arrange delivery to your nominated address. They may require you to sign a "Power of Attorney" form so they can act on your behalf. All broker fees need to be paid by the hunter prior to on-forwarding from the customs location. All charges/costs incurred in the clearance, handling and delivery of your crate within the USA are hunter's care, as are any additional freight charges.

### **ONE HUNTER PER CRATE**

"To properly monitor every single parcel/consignment entering the US, CBP no **longer permits combined shipments** and therefore have ordered all cargo carriers (Airlines etc.) to mandatory reporting/manifesting only one consignee or importer per shipment. Any combined shipments can be refused clearance, seized or re-exported at the consignee's/client's expense." - Customs and Border Protection, under the Department of Homeland Security new regulations (CBP).

As soon as you return from your hunt or if you have not received information regarding your New Zealand Trophies, please contact us at [nztrophyprocessingltd@vodafone.co.nz](mailto:nztrophyprocessingltd@vodafone.co.nz) and we will reply immediately with details.

**Whilst we endeavour is to keep all clients informed of any changes, they are always subject to alteration with or without notice.**